



## CIRCLE OF CARE FACILITATOR

### POSITION TYPE:

Contract, fee for service payment based in Ottawa, Ontario.

### POSITION SUMMARY:

Are you a motivated individual with a passion for working with the Indigenous community? Do you have direct experience working with urban First Nations, Inuit and/or Métis communities? Do you have experience with dispute resolution or mediation? **If so, *this opportunity is for you!***

The First Nations, Inuit and Métis community service agencies in Ottawa, in partnership with The Children's Aid Society of Ottawa (CASO), has developed a culture-based model of conflict resolution for self-identifying Indigenous families involved with CASO. The goal of the Circle of Care Program is to include care givers in the planning and decision making process in regards to the care of the child, using a strength-based cultural approach, and recognizing the impacts of Indian Residential Schools, 60s Scoop and the currently realities of children in care.

### RESPONSIBILITIES:

Under the supervision of the Circle of Care (COC) Coordinator, the Facilitator will:

- Review intake package completed by the COC Coordinator;
- Meet, build relationships and gather information from the family, their support and the CASO workers;
- Organize and schedule in-person meetings with clients, family, service providers and CASO workers/supervisors;
- Educate all participants on the COC process;
- Facilitate discussions and negotiate with family, support services and CAS with the goal of creating safety plans, minimizing protection concerns & closing CAS file;
- Maintain communication with family, service providers and CASO in between 'circles' to ensure plan is being followed;
- Maintain appropriate and confidential records of clients at all times;
- Be knowledgeable of Indigenous community services and supports, and make appropriate referrals;
- Meet with the COC Coordinator as directed or needed;
- Keep the COC Coordinator up to date with the family situation and consult with the COC Coordinator in emergencies;
- Consult with an Elder, if needed and/or appropriate;
- Provide monthly reports, invoices, and other administration requirements to the COC Coordinator on a regular basis.

## QUALIFICATIONS:

The Circle of Care Facilitator must have the following qualifications:

- **Be Indigenous** (Self-Identify as First Nations, Inuit or Métis);
- **Have experience in facilitating dispute resolution, mediation and/or conflict resolution processes;**
- Possess problem-solving and negotiation skills;
- Possess strong communication and interpersonal skills;
- Possess strong computer skills (excel, word, email)
- Have Knowledge of Child and Family Services Act of Ontario.
- Have front-line experience working with Indigenous people\*;
- Demonstrate knowledge, skills and abilities working with urban Indigenous families;
- Have knowledge of Indigenous experience of colonization, Human Rights and the history of child welfare agencies;
- Have knowledge of Circle teachings and protocols;
- Positive Criminal Record Check
- *Traditional language speaker a plus;*

**If you are interested in the above opportunity, please apply to Gina Metallic, Circle of Care Coordinator, MSW, RSW at [gmetallic@wabano.com](mailto:gmetallic@wabano.com) .**

*\* Please note that Circle of Care is in collaboration with Minwaashin Lodge, Makonsag Head Start, Odawa Friendship Centre, Ottawa Inuit Children Centre, Tewegan House, Tungassuvigat Inuit and the Wabano Centre for Aboriginal Health. Circle of Care Facilitators cannot be currently employed by the above mentioned agencies to ensure neutrality\**

***We thank all applicants for their interest, however, only those selected for an interview will be contacted.***