



EMPLOYMENT OPPORTUNITY
Indigenous Engagement Specialist
(Full-time – 37.5 hours/week)
Contract until March 31, 2022
February 2018

In partnership with the Champlain Local Health Integration Network (LHIN) and the Champlain Indigenous Health Circle Forum (Circle), Wabano has a unique position that works very closely with all stakeholders to lead engagement and planning in the Indigenous community. Although this position is supervised by Wabano, the incumbent would work on-site at the LHIN, at Wabano and travel to different partner locations in the Champlain region.

The Wabano Centre for Aboriginal Health is an award-winning Health Access Centre that provides holistic primary health care to First Nation, Inuit and Métis people living in Ottawa - one of the fastest growing and diverse urban Indigenous communities in Canada. Wabano is a fast-paced, client-oriented organization that models the Indigenous values of balance, respect and community interdependence.

As a strategic partner, the ideal candidate would have superior communication skills, a Masters level education and experience in community engagement. A Bachelor level education would be considered if the candidate had experience working in a similar position.

Position:

The Indigenous Engagement Specialist serves as the lead and primary resource for community engagement and health system planning with Indigenous communities, First Nations and organizations in the Champlain region. The Indigenous Engagement Specialist provides insights into and manages community issues and concerns, provides support to other LHIN program areas in identifying and implementing initiatives and provides Indigenous perspectives and input at health system planning tables identified by the LHIN in consultation with the Circle.

Duties and Responsibilities:

- Creates opportunities for Indigenous community involvement by planning, coordinating and delivering community engagement activities that contribute to positive relationships with Indigenous peoples;
- Provides subject matter expertise related to Indigenous needs and health service issues to other LHIN staff and priority teams;
- Establishes processes and mechanisms for ensuring Indigenous needs are taken into account in LHIN planning and decision making and addressing potential areas of deficiency;
- Leads and manages planning and coordinating Circle priorities, activities, projects, and budget allocations for Indigenous health planning and community



engagement

- Identifies emerging issues in the Indigenous community that requires system coordination and integration, and in collaboration with the Circle brings forward recommendations to address gaps in service delivery
- Responsible for planning and coordinating community engagement events and meetings with the Circle including keeping records on meeting outcomes;
- Supports the LHIN Vice President on bringing forward Circle priorities and advising the LHIN Leadership on matters related to Indigenous health planning and the health status of the Indigenous population in the Champlain LHIN
- Participates in and contributes to designated planning committees to ensure Indigenous perspectives are incorporated into planning, service development, and project implementation and to foster positive inter-agency and partnership relationships;
- Participates in and contributes to provincial and inter-LHIN planning activities;
- Participates within cross-functional teams to advance the LHIN's strategic directions and operational activities;
- Prepares and reports on Indigenous community engagement plans including the Integrated Health Services Plan (IHSP), annual business plans (ABP) and other LHIN planning initiatives, as required;
- Maintains communications materials related to Indigenous engagement;
- Prepares and manages work plans and proposes budget allocations for Indigenous health planning and engagement;
- Other administration as required.

Qualifications:

- Post-secondary education: degree in health, social sciences, and/or a related field or the equivalent combination of education, training, and experience. Masters level or equivalent preferred;
- Strong skills in communicating, community engagement and project planning and management;
- Demonstrated critical thinking to identify health system issues, provide solutions for consideration, design and implement effective processes across systems and stakeholders to address gaps in health services;
- Demonstrated experience in successful community outreach and community engagement with Indigenous communities.;
- Demonstrated experience in developing partnerships and working effectively in partnership with Indigenous organizations;
- Strong inter-personal and relationship management skills, supported by a high level of situational awareness and excellent written and oral communication skills;
- Proven track record in working with Indigenous groups to achieve successful outcomes;



- Excellent judgment, problem solving and collaboration skills;
- Ability to travel throughout the Champlain region to attend meetings when required;
- Proficiency with Microsoft Office tools, particularly Excel, Word and PowerPoint;
- Ability to work flexible hours including early mornings and evenings;
- Ability to communicate in English (oral and written) is mandatory and French is an asset.

Specifications:

- Criminal reference check for working with vulnerable people required;
- **Preference will be given to applicants of First Nations, Inuit or Métis descent (please self-identify to receive preference).**

To pursue this opportunity, please submit a cover letter and CV by to jobs@wabano.com by **March 2, 2018**.

We thank all those who apply. Only those selected for further consideration will be contacted. Wabano is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.