



**EMPLOYMENT OPPORTUNITY**  
**Peri-natal Coordinator**  
February 2018

Are you an Indigenous person with excellent communication and organization skills who has a passion for working with expectant mothers and their families? Are you client focused and community minded? Do you enjoy a fast-paced environment that will allow you to demonstrate leadership in the field of culturally-based programming? If so, then *this opportunity is for you!*

The Wabano Centre for Aboriginal Health is an award-winning Health Access Centre that provides holistic primary health care to First Nation, Métis and Inuit people living in Ottawa - one of the fastest growing and diverse urban Indigenous communities in Canada. Wabano is a fast-paced, client-oriented organization that models the Indigenous values of balance, respect and community interdependence.

**Purpose of Position**

To assume a hands-on role in the implementation of a culturally-appropriate pre- and post-natal program for urban Indigenous families. This position would start in April 2018.

**Responsibilities:**

- Implement culturally-appropriate child development programming for urban Indigenous parents/caregivers and their children (ages 0-6), including but not limited to: weekly pre- and post-natal program, weekly traditional parenting program, nutritional support, advocacy and referrals;
- Provide cultural drop-in sessions for parents/caregivers and their children to teach them traditional crafts, stories and teachings to share with their children;
- Provide nutritional meals for families attending programming (could include cooking and/or preparing the meals yourself depending on the availability of the cook);
- Collaborate with other departments to help run a weekly community kitchen program;
- Provide support, advocacy and referrals to new and expecting parents;
- Coordinate activities of the multi-disciplinary program team including Healthcare professionals, Elders, external partners and volunteers;
- Plan, organize and implement community education sessions for parents and caregivers;



- Work collaboratively with all staff to create and support Wabano events such as the Annual General Meeting, Gala, and community celebrations;
- Ensure program objectives are met in a manner consistent with the quality of service and care for which Wabano is well known.

**Qualifications:**

- Post-secondary degree in Health Services, Early Childhood Education or relevant field or equivalent training & experience;
- Four years experience in working with Indigenous families;
- Knowledge of social, economic and health issues relevant to the urban Indigenous community;
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of stakeholders;
- Excellent organizational skills;
- Ability to write clear and effective reports;
- Skill in the use of personal computers and related software applications;
- Experience using an Electronic Medical Record or client database or the ability to pick up new computer programs quickly;
- Ability to work flexible hours, including evenings and some weekends.

**Specifications:**

- **Preference will be given to those of First Nations, Inuit or Métis descent (please self-identify);**
- Criminal reference check for working with vulnerable people required.

To pursue this opportunity, please submit a cover letter and Curriculum Vitae to [jobs@wabano.com](mailto:jobs@wabano.com) by **February 23, 2018**.

We thank all those who apply. Only those selected for further consideration will be contacted. Wabano is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity or interviewing, please advise if you require accommodation.